

RESUME

DASARI. PAVANI

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CAREER OBJECTIVE:

To excel in a competitive environment and attain a high profile status by joining an organization of repute which offers a conducive and synergistic environment for mutual growth and development.

EDUCATIONAL QUALIFICATIONS:

- **MBA** in **SAI INSTITUTE of IT and MANAGEMENT** ,Kadapa, affiliated by JNTU, ANANTHAPUR, specialization in **HR and FINANCE** with 76% (2012-13).
- **BSC (CSE)** in **KOTTIREDDY WOMENS COLLEGE IN KADAPA**, affiliated by SVU , TIRUPATI with 69%(2007-10)
- **INTERMEDIATE (MPC)** in **VIVEKANANDHA JUNIOR COLLEGE** ,KADAPA with 89% (2005-07)
- **SSC** in **SHANTHINEKETHAN HIGH SCHOOL** ,KADAPA with 75% (2004-05)

TECHNICAL SKILLS:

- **Languages Known** : C,C++
- **Operating Systems Used** : Windows (NT, 2000, XP)
- **Packages** : Microsoft office

TEACHING EXPERIENCE:

- TWO YEARS EXPERIENCE IN GURUKUL VIDHYAPEETH SCHOOL, KADAPA. (2018-2020)
- TWO YEARS EXPERIENCE SRI CHAITANYA TECHNO SCHOOL, KADAPA.(2020-2023)

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PROFESSIONAL TRAITS:

- Willingness to work in team and hard worker.
- Disciplined and good etiquette.
- Ability to deal with people dramatically.
- Wants to be engaged in professional challenges.

Area of Interest:

- HR
- FINANCE

Training:

- Undergone PGDCA Certification course in UICT, Government of India and Kadapa.
- Tally ERP 9.0 Certification from Teklead, Kadapa.

Achievements:

- Participated in university level seminars at graduation.
- Got first prize in quiz program in the Intra-college competition
- Received best student award in SSC.
- Got first prize in Ad-making Game at a National Level Management Students Meet held at our campus in MBA
- Secured college second in MBA

PERSONAL DETAILS:

Name : D.Pavani
Husband's Name : venkateshwarlu
Languages known : English and Telugu
Date of Birth : 5th August 1989
Marital status : Married
Sex : Female
Hobbies : Reading inspiring stories , listening motivational speeches

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Nationality : Indian
Permanent Address : H.No:36/175-49,
Chinna chowk,
Kadapa,
A.P.

DECLARATION:

I here by declare that all the above-mentioned information is correct to the best of my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Place:

signature

Date:

(D.Pavani)